

**WEST BENGAL URDU ACADEMY**

75/2A, Rafi Ahmed Kidwai Road  
Kolkata – 700016

**NOTICE INVITING AUCTION OF SCRAP MATERIAL**

West Bengal Urdu Academy invites spot auction bids in plain paper from intending agencies for sale of different type of scrap materials and unusable. The scrap materials are presently stacked in the office premises of West Bengal Urdu Academy.

The details of materials with approximate quantities are furnished below:

Sl No.	Items	Total
	<b>Scrap</b>	
1	Ceiling Fan	20
2	Computer Table	13
3	Wooden Chair	12
4	Desk Wooden (Small)	15
5	Chair Wooden	15
6	Single Tubelight Frame	47
7	Double Tubelight Frame	12
8	Tube Light	14
9	Iron Chair	2
10	Small Toll	1
11	CRT Monitor with CPU	12
12	UPS	10
13	Printer	2
14	Scanner	1
15	Chair with attached writing pad (Plastic)	24
16	Chair with attached writing pad (wooden)	20

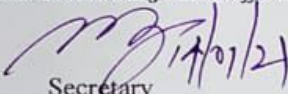
**Terms and conditions:**

1. Bid against the above auction sale should be as is where is basis.
2. Rates should be quoted for the entire stacked materials mentioned above. Part rate or conditional rates will be not be considered for acceptance.
3. Contract will be awarded to the highest bidder. However West Bengal Urdu Academy reserves right to reject any or all bids without assigning any reason thereof.
4. Auction bid to be submitted in sealed envelope super scribing on the top "Auction sale of scrap materials in West Bengal Urdu Academy and to be deposited in the office of West Bengal Urdu Academy within 7 days from the date of publication of the notice in the website and Notice Board.

5. Amount of auction bid to be paid by the selected bidder within 5 days from the date of receiving the acceptance order from West Bengal Urdu Academy in the form of bank draft payable in favour of West Bengal Urdu Academy.
6. Failing on the part of selected bidder to deposit the amount within the specified date will liable themselves for cancellation of contract and in that case the bid will be awarded to 2<sup>nd</sup> highest bidder at the rate of 1<sup>st</sup> bidder, if willing.
7. Successful bidder should arrange the shifting of the auctioned materials immediately on receipt of the written order for such shifting and complete the full shifting at his own cost with 15 days from the date of written order from West Bengal Urdu Academy.

Intending bidders having adequate experience in the respective field and financial solvency are requested to inspect the material between 2:00 p.m. to 4:00 p.m. in working days (Monday to Friday) on or before 20.07.2021.

*Intending bidders are requested to obtain a hard copy of this notice and submit the same along with his offer duly signed and sealed as part of offer.*

  
Secretary  
W. B. Urdu Academy